State of Nevada
CORE.NV Project Weekly Status Report

Week Ending: December 13, 2024

Content	Purpose - to communicate the following:

CORE.NV Project Dashboard	• CORE.NV Project Roadmap
	• CORE.NV Project strategic milestones and timeline update
	• CORE.NV Project Status Review
	   Updates on completed milestones and performance against plan
	   Status of in progress activities
	   Risk level associated with meeting upcoming target milestone dates and risk rationale

Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

CORE.NV Weekly Status Report

Week Ending: December 13, 2024

Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality
→	→	→	→	→	→	→	→
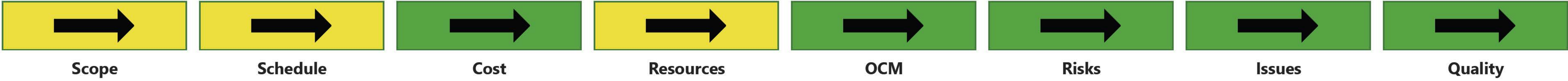
CORE.NV Project Roadmap

	2024	2025	2026
State of Nevada Advantage Cloud Upgra...			

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete

Project Status Review

For this reporting period, both the Risks and the Issues assessment areas have changed from yellow to green, as these areas of the project are being well monitored and mitigated or resolved. The amount of work remaining to be completed for Phase 1A continues to decrease steadily. One notable issue has been with agencies who have yet to functionally validate the data that has been tested for their respective interfaces. Some agencies do not have a resource assigned to complete this work and some agencies still do not seem to understand what steps are necessary for functional validation of their data. Resources from both the FIN and Tech teams have been reaching out to the remaining agencies in an attempt to complete this work ASAP.

FIN

Meetings and Planning
DAWN Validation Meetings: OPM-FIN formulating plan, meetings scheduled for M, W, F through 12/13.
Cost Accounting Meetings: Continuing with planning, notes, and action items.
NDOT CA Meeting: Attended and facilitated various discussions and decisions.
Wells Fargo Meetings: Continued meetings.
Data Validation Meeting: With CGI leadership and PMs.
Agreement and Budget Meetings: Attended to gain knowledge on integration with Cost Accounting.
Monthly Meeting with OFA: Participated in CA & GLM monthly meeting, discussed action items and access..

Training and Support
Advantage Academy Training: Provided training sessions.
VCC/VCM Vendor Desk Office Hours: Held office hours on Tuesday and Thursday.
Additional SCO Training: Provided from CGI & OPM.
Support Various Chats: Assisted as needed.

Script Writing and Testing
FA Script: Refined and retested.
VCC/1099 Script: Writing, testing, and vendor meetings.
Vendor Notes Script: Based on PowerPoint, updated for VCC with EFT, check, address holds, total vendor hold, and different flavors of scripts.
MD Wire Script: Reviewed and designed/testing new flavors.
Testing Vendor Scripts: Various scripts tested.

Administrative Tasks
Check Printing: Printed 10 checks with correct MICR and sent to Wells Fargo.
Positive Pay File: Received approval from Wells Fargo.
Transaction Code Cheat Sheet: Developed from ILT docs (paused until more info from another team).
Conversion DSU: Being set.
Access to MA1: Provided access and assisted with related tasks.

Project Management and Coordination
Completed EUAT: Various validation and review tasks.
Completed PI6 Plan for 1B Go Live: Finalized plan.
Restarted Meetings with NDOT: Continued discussions and planning.
Decision Made by NDOT: Option 2: Elevate NDOT orgs to Units in ADV4.
Assisted with Report Reviews: Helped State Tech and CGI Tech with reviews.
Assisted with Contract Prep: Prepared contracts for Aeries/NEBS data output for interface.
Created NDOT Data in MA1: Facilitated a demo for the next week's meeting.
150 WP Adjustments: Prepared for Dec IFC.

HRM

Meetings and Planning
DAWN UAT Setup: Coordinated with Tech and FIN team.
DAWN UAT Validation Meetings: Attended meetings, created channels, and worked on template creation.

Document Review and Comments
CGI Deliverables: Reviewed, responded, and added comments.

Script Testing and Support
HR UAT Scripts: Tested scripts and cleaned up issues as discovered.
UAT Support: Provided support to testers.
IUAT Review: Began initial review to capture data needed before SH3 wipe.
Punch List Items: Cleared off bulk of outstanding items with DHRM SME onsite accessibility and added two new items for discussion from testing scenarios.

Page Code and Functionality
Page Code List: Currently working on defining functionality.

Script Completion
Testers Collaboration: Worked with testers to complete 51 of 51 scripts, achieving all green lights with only minor conversion or script wording errors.

TECH

Interfaces: Only ITF233 (HR CoA) is still in progress; ITFs 251 & 253 are in NDOT's hands - they are just working through final testing for sign-off. Working on defects reported from Nightly Cycle Testing; Some discovery on P1B Interfaces, First draft at recommendations for CGI's contracted # of Interfaces.

Integrations- Making a plan for reviewing Integrations with Agencies to determine scope; Each Integration could potentially be a small project.

Reports: 2 reports are in progress, 2 are still blocked - the rest are in Test or Done; Review of April & July FIN and P1B Reports has started.

Infrastructure: BDA is the only Agency that is leveraging a manual process for file upload.

Data Warehouse: UAT environment created and files moved over to UAT; Due to data differences, being reviewed and corrected, UAT will start Monday Dec 16.

OCM Status Review

OCM

OCM:
1. PCT Survey – Complete, will socialize with PMO next week.
2. Service Desk Prep Session (Dec 16) – Finalizing planning today
3. Quarterly Leadership Event (Dec 18) – Dry Run on Friday
4. Nov metrics – complete and socialized to PMO

Communications – Multiple in Play
5. Blackout Reminder - sent
6. JVD Reminder - sent
7. CAN Thank You Memo - sent
8. Reports Memo, Crosswalk, Job Aid – in progress
9. Access Job Aide: Complete
10. Go-Live Comms – in progress
11. Last Reminder Comms – in progress
12. Quarterly Memos – in progress
13. EUT Course Recording – sent

Upcoming OCM Activities
1. Dec 16: Service Desk Practice Session
2. Dec 18: Quarterly Leadership Session
3. Mid-Dec: Quarterly Project Update Memos

Training Status Review

Training

Accomplished
1. EUT continuing
2. End of Training Week 10: 63 courses completed
3. As of 12/10: 97% attendance rate; 1219 registered seats; 1178 attended; 742 unique attendees
4. Practice Lab registration as of 12/03: Carson City: 458/800; Las Vegas: 82/300
5. Budget Query & AP Payable "short" courses available on NVeLearn (30/28 attendees)
6. GFO training is available in NEATS for registration

In-process
1. In process: SCO's NVeLearn courses set to open 2nd week of Dec for Gen Nav(required) GA, AP
2. HRM content discussions

Upcoming
1. HRM end-user analysis
2. Training team FIN training retrospective

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	▉		P2 - Medium	Open - In Progress
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	▉		P2 - Medium	Open - In Progress
CORENV-7206	Risk: Completion of Interface testing and resolve defects by departments before code freeze	▉		P0 - Very High	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-7752	Not all of the Agencies will have completed their functional testing/validation of their interfaces. Therefore, some agencies may not complete this work in time for the Phase 1A go-live date.		12/20/24	P0 - Very High	Candidate

Action Items

Open But Due

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module	██████	12/06/24	CGI sent estimates. OPM reviewing.
Connect with ██ on strategy for Integration Strategy deliverable.	██████	12/12/24	
Connect with ████ to start sharing stats with Leads prior to JLM.	██████	12/12/24	

In Progress

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module	████	12/06/24	CGI sent estimates. OPM reviewing.

Action Items Continued

Closed This Week

Description	Owner	Due Date	Comments
Connect with ███████ about Decision CORENV-6868 based on September's discussion with ████	████████	12/11/24	
Review Decision CORENV-7008 and determine whether to Close as Decision or Monitor as Project Risk.	████████	12/11/24	
Update JLM deck:Update JLM deck: • Move APM slides up to be first under Team Updates. • Update Team Update slides to include Resolution Plans with Blockers (Recent Accomplishment and Watchlist Item columns are to remain unchanged).	████████	12/12/24	
Update Task List Data Warehouse items #617 and 618	████████	12/11/24	

Assigned This Week

Description	Owner	Due Date	Comments
Schedule joint meeting to discuss Phase 2 schedule tracking.	████████	12/19/25	

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date

Project Health Assessment Rubric

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Scope:	All criteria below are being met: • The scope is well-defined. • The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. *If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.*	One or more of the below circumstances is occurring: • There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. • The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.	One or more of the below circumstances is occurring: • There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. • The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	All criteria below are being met: • The schedule and critical path are well-defined. • The schedule is progressing as planned, with all critical path milestones and deadlines being met. *If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.*	One or more of the below circumstances is occurring: • There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. • The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.	One or more of the below circumstances is occurring: • There are areas of the critical path schedule that have yet to be fully defined. • The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	All criteria below are being met: • The budget is well-defined. • Budget funds have been allocated as needed. • The budget is being expended as required. *If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.*	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. • Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. • The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. • Budget funds are not being allocated as needed and this is impacting the critical path. • The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	All criteria below are being met: • All needed resources have been identified. • All identified resources have been allocated. • There are no overallocated resources.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. • There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. • There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. • There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

CORE.NV

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Risks:	All criteria below are being met: • All known risks have been documented. • All identified risks have mitigation plans in place. • Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.	One or more of the below circumstances is occurring: • There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	All criteria below are being met: • All known issues have been documented. • All identified issues have resolution plans in place. • Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.	One or more of the below circumstances is occurring: • There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. • There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	All criteria below are being met: • All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. • All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	All criteria below are being met: • All involved, impacted, and interested parties have been identified and documented. • All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. • No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.	One or more of the below circumstances is occurring: • There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. • There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.	One or more of the below circumstances is occurring: • There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. • There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.